

# Department of Administration

<b>DIVISION SUMMARY:</b>	<b>FY 2005 Total Appr</b>	<b>FY 2005 Actual</b>	<b>FY 2006 Total Appr</b>	<b>FY 2007 Request</b>	<b>FY 2007 Gov Rec</b>	<b>FY 2007 Approp</b>
<b>BY PROGRAM</b>						
Administrative Rules	530,600	429,700	544,200	544,800	541,600	542,700
Director's Office	1,336,500	1,212,800	1,389,000	1,377,300	1,363,000	1,367,500
Info. Tech. & Communication	4,052,400	4,009,600	4,322,900	5,551,800	5,440,500	5,453,500
ITRMC	751,900	488,500	711,500	707,400	702,300	704,300
Office of Insurance Management	1,358,000	1,079,100	1,396,900	1,442,700	1,430,700	1,434,100
Public Works	9,649,600	7,089,900	13,578,600	15,340,500	16,785,700	15,551,300
Purchasing	3,353,000	2,817,800	3,489,800	3,414,000	3,376,500	3,383,800
Bond Payment	15,973,400	15,745,900	16,042,000	16,542,000	16,542,000	16,542,000
Total:	37,005,400	32,873,300	41,474,900	44,920,500	46,182,300	44,979,200
<b>BY FUND SOURCE</b>						
General	8,901,500	8,563,500	9,016,400	13,623,900	2,471,500	9,016,600
Dedicated	28,103,900	24,294,800	32,458,500	31,296,600	43,710,800	35,962,600
Federal	0	15,000	0	0	0	0
Total:	37,005,400	32,873,300	41,474,900	44,920,500	46,182,300	44,979,200
Percent Change:		(11.2%)	26.2%	8.3%	11.3%	8.4%
<b>BY EXPENDITURE CLASSIFICATION</b>						
Personnel Costs	9,580,300	8,672,000	10,126,400	9,851,500	9,685,800	9,962,900
Operating Expenditures	18,563,000	15,265,600	23,351,000	23,686,600	25,114,100	23,633,900
Capital Outlay	8,862,100	8,920,700	7,997,500	11,382,400	11,382,400	11,382,400
Trustee/Benefit	0	15,000	0	0	0	0
Total:	37,005,400	32,873,300	41,474,900	44,920,500	46,182,300	44,979,200
Full-Time Positions (FTP)	173.50	173.50	173.50	172.60	172.60	175.10

In accordance with Idaho Code §67-3519, this division is authorized no more than 175.10 full-time equivalent positions at any point during the period July 1, 2006 through June 30, 2007 for the programs specified.

	<b>FTP</b>	<b>Gen</b>	<b>Ded</b>	<b>Fed</b>	<b>Total</b>
<b>FY 2006 Original Appropriation</b>	<b>173.50</b>	<b>8,985,900</b>	<b>29,564,300</b>	<b>0</b>	<b>38,550,200</b>
One-time 1% Salary Increase H395	0.00	14,200	65,100	0	79,300
Supplementals	0.00	0	2,755,000	0	2,755,000
Omnibus CEC Supplemental S1263	0.00	16,300	74,100	0	90,400
<b>FY 2006 Total Appropriation</b>	<b>173.50</b>	<b>9,016,400</b>	<b>32,458,500</b>	<b>0</b>	<b>41,474,900</b>
Non-Cognizable Funds and Transfers	0.00	0	1,000,000	0	1,000,000
<b>FY 2006 Estimated Expenditures</b>	<b>173.50</b>	<b>9,016,400</b>	<b>33,458,500</b>	<b>0</b>	<b>42,474,900</b>
Removal of One-Time Expenditures	0.00	(14,200)	(4,328,500)	0	(4,342,700)
Base Adjustments	(0.90)	0	0	0	0
<b>FY 2007 Base</b>	<b>172.60</b>	<b>9,002,200</b>	<b>29,130,000</b>	<b>0</b>	<b>38,132,200</b>
Benefit Costs Including H844	0.00	(23,300)	(109,000)	0	(132,300)
Inflationary Adjustments	0.00	14,400	210,200	0	224,600
Replacement Items	0.00	0	779,900	0	779,900
Statewide Cost Allocation	0.00	(2,700)	72,800	0	70,100
Change in Employee Compensation H844	0.00	26,000	118,500	0	144,500
Nondiscretionary Adjustments	0.00	0	45,100	0	45,100
<b>FY 2007 Program Maintenance</b>	<b>172.60</b>	<b>9,016,600</b>	<b>30,247,500</b>	<b>0</b>	<b>39,264,100</b>
Line Items	2.50	0	5,715,100	0	5,715,100
<b>FY 2007 Total</b>	<b>175.10</b>	<b>9,016,600</b>	<b>35,962,600</b>	<b>0</b>	<b>44,979,200</b>
% Chg from FY 2006 Orig Approp.	0.9%	0.3%	21.6%		16.7%
% Chg from FY 2006 Total Approp.	0.9%	0.0%	10.8%		8.4%

## I. Department of Administration: Administrative Rules

**STARS Number & Budget Unit:** 200 ADAL

**Bill Number & Chapter:** H844 (Ch.375), S1263 (Ch.1), S1451 (Ch.297)

PROGRAM DESCRIPTION: The Office of Administrative Rules structures, promulgates, and disseminates all administrative rules pursuant to the Idaho Administrative Procedures Act (Idaho Code §67-5201 et seq.). This program also provides notice of administrative actions and the text of state documents for public review and comment. The Office of Administrative Rules was transferred from the Office of the State Controller to the Department of Administration effective July 1, 1996. At that time, its funding was changed from a continuous to an annual appropriation.

<b>PROGRAM SUMMARY:</b>	<b>FY 2005 Total Appr</b>	<b>FY 2005 Actual</b>	<b>FY 2006 Total Appr</b>	<b>FY 2007 Request</b>	<b>FY 2007 Gov Rec</b>	<b>FY 2007 Approp</b>
<b>BY FUND SOURCE</b>						
Dedicated	530,600	429,700	544,200	544,800	541,600	542,700
Percent Change:		(19.0%)	26.6%	0.1%	(0.5%)	(0.3%)
<b>BY EXPENDITURE CLASSIFICATION</b>						
Personnel Costs	206,100	200,800	217,900	212,100	208,900	210,000
Operating Expenditures	321,900	226,300	326,300	332,200	332,200	332,200
Capital Outlay	2,600	2,600	0	500	500	500
Total:	530,600	429,700	544,200	544,800	541,600	542,700
Full-Time Positions (FTP)	3.75	3.75	3.75	3.75	3.75	3.75
<b>DECISION UNIT SUMMARY:</b>	<b>FTP</b>	<b>General</b>	<b>Dedicated</b>	<b>Federal</b>	<b>Total</b>	
<b>FY 2006 Original Appropriation</b>	<b>3.75</b>	<b>0</b>	<b>540,300</b>	<b>0</b>	<b>540,300</b>	
One-time 1% Salary Increase H395	0.00	0	1,700	0	1,700	
Omnibus CEC Supplemental S1263	0.00	0	2,200	0	2,200	
<b>FY 2006 Total Appropriation</b>	<b>3.75</b>	<b>0</b>	<b>544,200</b>	<b>0</b>	<b>544,200</b>	
Removal of One-Time Expenditures	0.00	0	(8,600)	0	(8,600)	
<b>FY 2007 Base</b>	<b>3.75</b>	<b>0</b>	<b>535,600</b>	<b>0</b>	<b>535,600</b>	
Benefit Costs Including H844	0.00	0	(2,800)	0	(2,800)	
Inflationary Adjustments	0.00	0	6,000	0	6,000	
Replacement Items	0.00	0	600	0	600	
Statewide Cost Allocation	0.00	0	(200)	0	(200)	
Change in Employee Compensation H844	0.00	0	3,500	0	3,500	
<b>FY 2007 Total Appropriation</b>	<b>3.75</b>	<b>0</b>	<b>542,700</b>	<b>0</b>	<b>542,700</b>	
% Change From FY 2006 Original Approp.	0.0%		0.4%		0.4%	
% Change From FY 2006 Total Approp.	0.0%		(0.3%)		(0.3%)	

SUPPLEMENTALS: H395 provided a one-time 1% Change in Employee Compensation (CEC) increase that was contingent upon the General Fund balance at the end of fiscal year 2005. In addition, S1263 provided an early 3% ongoing CEC beginning in February of 2006 for 10 pay periods.

APPROPRIATION HIGHLIGHTS: Benefit costs were adjusted to provide that one medical insurance premium holiday and seven life insurance premium holidays be paid from reserves. JFAC also stipulated that increases in health insurance costs be paid from reserves. An inflationary increase of 1.9% was provided for operating expenditures. Replacement items included \$600 for the local area network and UPS's for the computer room. Statewide cost allocation reflected changes in Attorney General fees and legislative audit costs. In addition to benefit funding, H844 funded CEC costs for the remaining 16 pay periods in FY 2007.

<b>FY 2007 APPROPRIATION:</b>	<b>FTP</b>	<b>Pers. Cost</b>	<b>Oper Exp</b>	<b>Cap Out</b>	<b>T/B Pymnts</b>	<b>Lump Sum</b>	<b>Total</b>
D 0475-05 Administrative Code	3.75	210,000	331,900	0	0	0	541,900
OT D 0475-05 Administrative Code	0.00	0	300	500	0	0	800
Totals:	3.75	210,000	332,200	500	0	0	542,700

## II. Department of Administration: Director's Office

**STARS Number & Budget Unit:** 200 ADAA, 200 ADAF(Cont), 200 ADAN

**Bill Number & Chapter:** H844 (Ch.375), S1263 (Ch.1), S1451 (Ch.297)

PROGRAM DESCRIPTION: The Director's Office provides administrative, fiscal, legal, and human resources services to the Department, and administers the Industrial Special Indemnity Fund.

<b>PROGRAM SUMMARY:</b>	<b>FY 2005 Total Appr</b>	<b>FY 2005 Actual</b>	<b>FY 2006 Total Appr</b>	<b>FY 2007 Request</b>	<b>FY 2007 Gov Rec</b>	<b>FY 2007 Approp</b>
<b>BY FUND SOURCE</b>						
General	264,200	256,000	272,500	273,400	271,000	272,000
Dedicated	1,072,300	956,800	1,116,500	1,103,900	1,092,000	1,095,500
Total:	1,336,500	1,212,800	1,389,000	1,377,300	1,363,000	1,367,500
Percent Change:		(9.3%)	14.5%	(0.8%)	(1.9%)	(1.5%)
<b>BY EXPENDITURE CLASSIFICATION</b>						
Personnel Costs	918,500	837,800	969,900	942,700	928,400	932,900
Operating Expenditures	415,400	372,400	419,100	434,200	434,200	434,200
Capital Outlay	2,600	2,600	0	400	400	400
Total:	1,336,500	1,212,800	1,389,000	1,377,300	1,363,000	1,367,500
Full-Time Positions (FTP)	14.55	14.55	14.55	14.55	14.55	14.55
<b>DECISION UNIT SUMMARY:</b>						
	<b>FTP</b>	<b>General</b>	<b>Dedicated</b>	<b>Federal</b>	<b>Total</b>	
<b>FY 2006 Original Appropriation</b>	<b>14.55</b>	<b>268,400</b>	<b>1,104,100</b>	<b>0</b>	<b>1,372,500</b>	
One-time 1% Salary Increase H395	0.00	1,900	5,800	0	7,700	
Omnibus CEC Supplemental S1263	0.00	2,200	6,600	0	8,800	
<b>FY 2006 Total Appropriation</b>	<b>14.55</b>	<b>272,500</b>	<b>1,116,500</b>	<b>0</b>	<b>1,389,000</b>	
Removal of One-Time Expenditures	0.00	(1,900)	(37,300)	0	(39,200)	
<b>FY 2007 Base</b>	<b>14.55</b>	<b>270,600</b>	<b>1,079,200</b>	<b>0</b>	<b>1,349,800</b>	
Benefit Costs Including H844	0.00	(2,500)	(9,600)	0	(12,100)	
Inflationary Adjustments	0.00	900	5,400	0	6,300	
Replacement Items	0.00	0	500	0	500	
Statewide Cost Allocation	0.00	(500)	9,200	0	8,700	
Change in Employee Compensation H844	0.00	3,500	10,800	0	14,300	
<b>FY 2007 Total Appropriation</b>	<b>14.55</b>	<b>272,000</b>	<b>1,095,500</b>	<b>0</b>	<b>1,367,500</b>	
% Change From FY 2006 Original Approp.	0.0%	1.3%	(0.8%)		(0.4%)	
% Change From FY 2006 Total Approp.	0.0%	(0.2%)	(1.9%)		(1.5%)	

SUPPLEMENTALS: H395 provided a one-time 1% Change in Employee Compensation (CEC) increase that was contingent upon the General Fund balance at the end of fiscal year 2005. In addition, S1263 provided an early 3% ongoing CEC beginning in February of 2006 for 10 pay periods.

APPROPRIATION HIGHLIGHTS: Benefit costs were adjusted to provide that one medical insurance premium holiday and seven life insurance premium holidays be paid from reserves. JFAC also stipulated that increases in health insurance costs be paid from reserves. An inflationary increase of 1.9% was provided for operating expenditures. Replacement items included \$500 for replacement of local area network, UPS's for the computer room and three U-Rack consoles. Statewide cost allocation reflected changes in Attorney General, Controller and Treasurer fees and legislative audit costs. In addition to benefit funding, H844 funded CEC costs for the remaining 16 pay periods in FY 2007.

<b>FY 2007 APPROPRIATION:</b>	<b>FTP</b>	<b>Pers. Cost</b>	<b>Oper Exp</b>	<b>Cap Out</b>	<b>T/B Pymnts</b>	<b>Lump Sum</b>	<b>Total</b>
G 0001-00 General	2.78	210,200	61,800	0	0	0	272,000
D 0125-00 Indirect Cost Rec	8.47	520,500	262,500	0	0	0	783,000
D 0450-00 Admin. Services	0.30	25,300	0	0	0	0	25,300
D 0519-00 Indust Spcl Indem	3.00	176,900	109,700	0	0	0	286,600
OT D 0519-00 Indust Spcl Indem	0.00	0	200	400	0	0	600
Totals:	14.55	932,900	434,200	400	0	0	1,367,500

### III. Department of Administration: Information Technology & Communications

**STARS Number & Budget Unit:** 200 ADAB, 200 ADAG(Cont), 200 ADAR(Cont)

**Bill Number & Chapter:** H844 (Ch.375), S1263 (Ch.1), S1451 (Ch.297)

PROGRAM DESCRIPTION: The Information Technology & Communications program operates the IDANET, coordinates Internet, electronic mail, telephone, data and video transmission services, and the statewide microwave system.

<b>PROGRAM SUMMARY:</b>	<b>FY 2005 Total Appr</b>	<b>FY 2005 Actual</b>	<b>FY 2006 Total Appr</b>	<b>FY 2007 Request</b>	<b>FY 2007 Gov Rec</b>	<b>FY 2007 Approp</b>
<b>BY FUND SOURCE</b>						
General	813,900	809,000	827,500	1,691,200	825,900	829,000
Dedicated	3,238,500	3,200,600	3,495,400	3,860,600	4,614,600	4,624,500
Total:	4,052,400	4,009,600	4,322,900	5,551,800	5,440,500	5,453,500
Percent Change:		(1.1%)	7.8%	28.4%	25.9%	26.2%
<b>BY EXPENDITURE CLASSIFICATION</b>						
Personnel Costs	2,591,100	2,462,300	2,741,000	2,716,400	2,677,600	2,690,600
Operating Expenditures	1,304,300	1,342,000	1,383,100	1,891,700	1,819,200	1,819,200
Capital Outlay	157,000	205,300	198,800	943,700	943,700	943,700
Total:	4,052,400	4,009,600	4,322,900	5,551,800	5,440,500	5,453,500
Full-Time Positions (FTP)	43.15	43.15	43.15	43.15	43.15	43.15
<b>DECISION UNIT SUMMARY:</b>						
	<b>FTP</b>	<b>General</b>	<b>Dedicated</b>	<b>Federal</b>	<b>Total</b>	
<b>FY 2006 Original Appropriation</b>	<b>43.15</b>	<b>816,500</b>	<b>3,456,000</b>	<b>0</b>	<b>4,272,500</b>	
One-time 1% Salary Increase H395	0.00	5,100	17,900	0	23,000	
Omnibus CEC Supplemental S1263	0.00	5,900	21,500	0	27,400	
<b>FY 2006 Total Appropriation</b>	<b>43.15</b>	<b>827,500</b>	<b>3,495,400</b>	<b>0</b>	<b>4,322,900</b>	
Removal of One-Time Expenditures	0.00	(5,100)	(276,000)	0	(281,100)	
Base Adjustments	0.00	0	52,000	0	52,000	
<b>FY 2007 Base</b>	<b>43.15</b>	<b>822,400</b>	<b>3,271,400</b>	<b>0</b>	<b>4,093,800</b>	
Benefit Costs Including H844	0.00	(7,400)	(27,600)	0	(35,000)	
Inflationary Adjustments	0.00	4,600	20,400	0	25,000	
Replacement Items	0.00	0	714,700	0	714,700	
Statewide Cost Allocation	0.00	0	1,900	0	1,900	
Change in Employee Compensation H844	0.00	9,400	34,300	0	43,700	
Nondiscretionary Adjustments	0.00	0	45,100	0	45,100	
<b>FY 2007 Maintenance (MCO)</b>	<b>43.15</b>	<b>829,000</b>	<b>4,060,200</b>	<b>0</b>	<b>4,889,200</b>	
1. WAN Enterprise Improvements	0.00	0	385,000	0	385,000	
5. Statewide Internet Connection	0.00	0	179,300	0	179,300	
<b>FY 2007 Total Appropriation</b>	<b>43.15</b>	<b>829,000</b>	<b>4,624,500</b>	<b>0</b>	<b>5,453,500</b>	
% Change From FY 2006 Original Approp.	0.0%	1.5%	33.8%		27.6%	
% Change From FY 2006 Total Approp.	0.0%	0.2%	32.3%		26.2%	

SUPPLEMENTALS: H395 provided a one-time 1% Change in Employee Compensation (CEC) increase that was contingent upon the General Fund balance at the end of fiscal year 2005. In addition, S1263 provided an early 3% ongoing CEC beginning in February of 2006 for 10 pay periods.

APPROPRIATION HIGHLIGHTS: Benefit costs were adjusted to provide that one medical insurance premium holiday and seven life insurance premium holidays be paid from reserves. JFAC also stipulated that increases in health insurance costs be paid from reserves. An inflationary increase of 1.9% was provided for operating expenditures. Replacement items included \$8,600 to replace a wide area network core switch, network intrusion system, firewall upgrades, servers and on-going maintenance for a second Internet connection and other equipment. Also replaced three vehicles, test equipment, two service monitors, a microwave path, audio conferencing services and a telephone billing system. Statewide cost allocation reflected changes in legislative audit charges. In addition to benefit funding, H844 funded CEC costs for the remaining 16 pay periods in FY 2007. Two line-items were funded for this program: 1) \$385,000 (Economic Recovery Reserve Fund) was appropriated for wide-area network hardware and software improvements; and, 2) \$179,300 (Economic Recovery Reserve Fund) was appropriated to provide funding for a second state-wide Internet connection.

<b>FY 2007 APPROPRIATION:</b>	<b>FTP</b>	<b>Pers. Cost</b>	<b>Oper Exp</b>	<b>Cap Out</b>	<b>T/B Pymnts</b>	<b>Lump Sum</b>	<b>Total</b>
G 0001-00 General	8.00	565,800	263,200	0	0	0	829,000
D 0125-00 Indirect Cost Rec	6.00	352,800	69,900	0	0	0	422,700
OT D 0150-01 Economic Recovery	0.00	0	363,000	421,400	0	0	784,400
D 0450-00 Admin. Services	29.15	1,772,000	1,120,100	28,800	0	0	2,920,900
OT D 0450-00 Admin. Services	0.00	0	3,000	493,500	0	0	496,500
Totals:	43.15	2,690,600	1,819,200	943,700	0	0	5,453,500

#### IV. Department of Administration: Information Technology Resource Mgmt Council

**STARS Number & Budget Unit:** 200 ADAM

**Bill Number & Chapter:** H844 (Ch.375), S1263 (Ch.1), S1451 (Ch.297)

PROGRAM DESCRIPTION: The sixteen member Information Technology Resource Management Council (ITRMC) facilitates a centralized and coordinated approach to the design, procurement and implementation of information technology and telecommunications systems for both state government and the public. The Council recommends technology policies, prepares statewide technology plans, recommends use of technology resources, reviews and approves large-scale information technology projects for state agencies, recommends cost-efficient procedures for technology procurement, and performs additional functions consistent with the Council's purpose. The Council is staffed by the Department of Administration.

<b>PROGRAM SUMMARY:</b>	<b>FY 2005 Total Appr</b>	<b>FY 2005 Actual</b>	<b>FY 2006 Total Appr</b>	<b>FY 2007 Request</b>	<b>FY 2007 Gov Rec</b>	<b>FY 2007 Approp</b>
<b>BY FUND SOURCE</b>						
General	62,400	60,700	63,700	63,900	63,200	63,500
Dedicated	689,500	412,800	647,800	643,500	639,100	640,800
Federal	0	15,000	0	0	0	0
Total:	751,900	488,500	711,500	707,400	702,300	704,300
Percent Change:		(35.0%)	45.6%	(0.6%)	(1.3%)	(1.0%)
<b>BY EXPENDITURE CLASSIFICATION</b>						
Personnel Costs	368,300	359,900	389,900	378,600	373,500	375,500
Operating Expenditures	381,000	111,000	321,600	328,100	328,100	328,100
Capital Outlay	2,600	2,600	0	700	700	700
Trustee/Benefit	0	15,000	0	0	0	0
Total:	751,900	488,500	711,500	707,400	702,300	704,300
Full-Time Positions (FTP)	5.00	5.00	5.00	5.00	5.00	5.00
<b>DECISION UNIT SUMMARY:</b>	<b>FTP</b>	<b>General</b>	<b>Dedicated</b>	<b>Federal</b>	<b>Total</b>	
<b>FY 2006 Original Appropriation</b>	<b>5.00</b>	<b>62,500</b>	<b>641,600</b>	<b>0</b>	<b>704,100</b>	
One-time 1% Salary Increase H395	0.00	500	2,700	0	3,200	
Omnibus CEC Supplemental S1263	0.00	700	3,500	0	4,200	
<b>FY 2006 Total Appropriation</b>	<b>5.00</b>	<b>63,700</b>	<b>647,800</b>	<b>0</b>	<b>711,500</b>	
Removal of One-Time Expenditures	0.00	(500)	(15,500)	0	(16,000)	
<b>FY 2007 Base</b>	<b>5.00</b>	<b>63,200</b>	<b>632,300</b>	<b>0</b>	<b>695,500</b>	
Benefit Costs Including H844	0.00	(800)	(4,200)	0	(5,000)	
Inflationary Adjustments	0.00	0	6,000	0	6,000	
Replacement Items	0.00	0	800	0	800	
Statewide Cost Allocation	0.00	0	400	0	400	
Change in Employee Compensation H844	0.00	1,100	5,500	0	6,600	
<b>FY 2007 Total Appropriation</b>	<b>5.00</b>	<b>63,500</b>	<b>640,800</b>	<b>0</b>	<b>704,300</b>	
% Change From FY 2006 Original Approp.	0.0%	1.6%	(0.1%)		0.0%	
% Change From FY 2006 Total Approp.	0.0%	(0.3%)	(1.1%)		(1.0%)	

SUPPLEMENTALS: H395 provided a one-time 1% Change in Employee Compensation (CEC) increase that was contingent upon the General Fund balance at the end of fiscal year 2005. In addition, S1263 provided an early 3% ongoing CEC beginning in February of 2006 for 10 pay periods.

APPROPRIATION HIGHLIGHTS: Benefit costs were adjusted to provide that one medical insurance premium holiday and seven life insurance premium holidays be paid from reserves. JFAC also stipulated that increases in health insurance costs be paid from reserves. An inflationary increase of 1.9% was provided for operating expenditures. Replacement items included \$800 for replacement of the local area network, UPS's for the computer room, and three U-Rack consoles. Statewide cost allocation reflected changes in Attorney General, Controller and Treasurer fees, and risk management rates. In addition to benefit funding, H844 funded CEC costs for the remaining 16 pay periods in FY 2007.

<b>FY 2007 APPROPRIATION:</b>	<b>FTP</b>	<b>Pers. Cost</b>	<b>Oper Exp</b>	<b>Cap Out</b>	<b>T/B Pymnts</b>	<b>Lump Sum</b>	<b>Total</b>
G 0001-00 General	0.65	63,500	0	0	0	0	63,500
D 0450-00 Admin. Services	4.35	312,000	327,800	0	0	0	639,800
OT D 0450-00 Admin. Services	0.00	0	300	700	0	0	1,000
Totals:	5.00	375,500	328,100	700	0	0	704,300

## V. Department of Administration: Office of Insurance Management

**STARS Number & Budget Unit:** 200 ADAI(Cont), 200 ADAK

**Bill Number & Chapter:** H844 (Ch.375), S1263 (Ch.1), S1451 (Ch.297)

PROGRAM DESCRIPTION: The Insurance Management program negotiates and administers medical, dental, life and disability insurance programs and the Integrated Behavioral Health Plan for state employees, and provides property and casualty insurance services to state government via insurance and self-insurance.

<b>PROGRAM SUMMARY:</b>	<b>FY 2005 Total Appr</b>	<b>FY 2005 Actual</b>	<b>FY 2006 Total Appr</b>	<b>FY 2007 Request</b>	<b>FY 2007 Gov Rec</b>	<b>FY 2007 Approp</b>
<b>BY FUND SOURCE</b>						
Dedicated	1,358,000	1,079,100	1,396,900	1,442,700	1,430,700	1,434,100
Percent Change:		(20.5%)	29.5%	3.3%	2.4%	2.7%
<b>BY EXPENDITURE CLASSIFICATION</b>						
Personnel Costs	717,000	635,500	758,200	737,400	725,400	728,800
Operating Expenditures	629,200	431,800	638,700	703,600	703,600	703,600
Capital Outlay	11,800	11,800	0	1,700	1,700	1,700
Total:	1,358,000	1,079,100	1,396,900	1,442,700	1,430,700	1,434,100
Full-Time Positions (FTP)	12.45	12.45	12.45	12.45	12.45	12.45
<b>DECISION UNIT SUMMARY:</b>	<b>FTP</b>	<b>General</b>	<b>Dedicated</b>	<b>Federal</b>	<b>Total</b>	
<b>FY 2006 Original Appropriation</b>	<b>12.45</b>	<b>0</b>	<b>1,383,800</b>	<b>0</b>	<b>1,383,800</b>	
One-time 1% Salary Increase H395	0.00	0	6,200	0	6,200	
Omnibus CEC Supplemental S1263	0.00	0	6,900	0	6,900	
<b>FY 2006 Total Appropriation</b>	<b>12.45</b>	<b>0</b>	<b>1,396,900</b>	<b>0</b>	<b>1,396,900</b>	
Removal of One-Time Expenditures	0.00	0	(30,400)	0	(30,400)	
<b>FY 2007 Base</b>	<b>12.45</b>	<b>0</b>	<b>1,366,500</b>	<b>0</b>	<b>1,366,500</b>	
Benefit Costs Including H844	0.00	0	(9,800)	0	(9,800)	
Inflationary Adjustments	0.00	0	10,000	0	10,000	
Replacement Items	0.00	0	2,100	0	2,100	
Statewide Cost Allocation	0.00	0	54,500	0	54,500	
Change in Employee Compensation H844	0.00	0	10,800	0	10,800	
<b>FY 2007 Total Appropriation</b>	<b>12.45</b>	<b>0</b>	<b>1,434,100</b>	<b>0</b>	<b>1,434,100</b>	
% Change From FY 2006 Original Approp.	0.0%		3.6%		3.6%	
% Change From FY 2006 Total Approp.	0.0%		2.7%		2.7%	

SUPPLEMENTALS: H395 provided a one-time 1% Change in Employee Compensation (CEC) increase that was contingent upon the General Fund balance at the end of fiscal year 2005. In addition, S1263 provided an early 3% ongoing CEC beginning in February of 2006 for 10 pay periods.

APPROPRIATION HIGHLIGHTS: Benefit costs were adjusted to provide that one medical insurance premium holiday and seven life insurance premium holidays be paid from reserves. JFAC also stipulated that increases in health insurance costs be paid from reserves. An inflationary increase of 1.9% was provided for operating expenditures. Replacement items included \$2,100 for the replacement of the local area network, UPS's for the computer room, and three U-Rack consoles. Statewide cost allocation reflected changes in Attorney General fees and legislative audit costs. In addition to benefit funding, H844 funded CEC costs for the remaining 16 pay periods in FY 2007.

<b>FY 2007 APPROPRIATION:</b>	<b>FTP</b>	<b>Pers. Cost</b>	<b>Oper Exp</b>	<b>Cap Out</b>	<b>T/B Pymnts</b>	<b>Lump Sum</b>	<b>Total</b>
D 0461-00 Group Insurance	5.30	275,900	450,300	0	0	0	726,200
OT D 0461-00 Group Insurance	0.00	0	500	700	0	0	1,200
D 0462-00 Retained Risk	7.15	452,900	252,200	0	0	0	705,100
OT D 0462-00 Retained Risk	0.00	0	600	1,000	0	0	1,600
Totals:	12.45	728,800	703,600	1,700	0	0	1,434,100



## VI. Department of Administration: Public Works

**STARS Number & Budget Unit:** 200 ADAC

**Bill Number & Chapter:** H844 (Ch.375), S1263 (Ch.1), S1451 (Ch.297), S1491 (Ch.455)

**PROGRAM DESCRIPTION:** The Division of Public Works is responsible for the planning, design, construction and maintenance of all state facilities. The Division develops budgets, supervises the bidding process, and oversees the selection of architects and engineers for state building and renovation projects. The Division supervises project construction to ensure all projects, which range from repairs exceeding \$30,000 to all new construction, proceed according to approved plans and specifications, and it provides property management services for state buildings. Other services include preventative and corrective building maintenance, custodial, environmental control, grounds keeping, and utilities. Public Works also prepares requests for proposal (RFP) for state-leased office space, negotiates lease rates, approves all leases, and oversees leases.

<b>PROGRAM SUMMARY:</b>	<b>FY 2005 Total Appr</b>	<b>FY 2005 Actual</b>	<b>FY 2006 Total Appr</b>	<b>FY 2007 Request</b>	<b>FY 2007 Gov Rec</b>	<b>FY 2007 Approp</b>
<b>BY FUND SOURCE</b>						
General	332,000	265,200	332,000	4,068,300	338,300	338,300
Dedicated	9,317,600	6,824,700	13,246,600	11,272,200	16,447,400	15,213,000
Total:	9,649,600	7,089,900	13,578,600	15,340,500	16,785,700	15,551,300
Percent Change:		(26.5%)	91.5%	13.0%	23.6%	14.5%
<b>BY EXPENDITURE CLASSIFICATION</b>						
Personnel Costs	3,032,500	2,716,700	3,206,800	3,117,000	3,062,200	3,308,000
Operating Expenditures	5,659,500	4,284,200	10,371,800	9,671,200	11,171,200	9,691,000
Capital Outlay	957,600	89,000	0	2,552,300	2,552,300	2,552,300
Total:	9,649,600	7,089,900	13,578,600	15,340,500	16,785,700	15,551,300
Full-Time Positions (FTP)	53.00	53.00	53.00	53.00	53.00	55.50
<b>DECISION UNIT SUMMARY:</b>	<b>FTP</b>	<b>General</b>	<b>Dedicated</b>	<b>Federal</b>	<b>Total</b>	
<b>FY 2006 Original Appropriation</b>	<b>53.00</b>	<b>332,000</b>	<b>10,440,700</b>	<b>0</b>	<b>10,772,700</b>	
One-time 1% Salary Increase H395	0.00	0	23,900	0	23,900	
1. Capitol Restoration/Relocation S1491	0.00	0	2,755,000	0	2,755,000	
Omnibus CEC Supplemental S1263	0.00	0	27,000	0	27,000	
<b>FY 2006 Total Appropriation</b>	<b>53.00</b>	<b>332,000</b>	<b>13,246,600</b>	<b>0</b>	<b>13,578,600</b>	
Non-Cognizable Funds and Transfers	0.00	0	1,000,000	0	1,000,000	
<b>FY 2006 Estimated Expenditures</b>	<b>53.00</b>	<b>332,000</b>	<b>14,246,600</b>	<b>0</b>	<b>14,578,600</b>	
Removal of One-Time Expenditures	0.00	0	(3,881,500)	0	(3,881,500)	
Base Adjustments	0.00	0	0	0	0	
<b>FY 2007 Base</b>	<b>53.00</b>	<b>332,000</b>	<b>10,365,100</b>	<b>0</b>	<b>10,697,100</b>	
Benefit Costs Including H844	0.00	0	(41,500)	0	(41,500)	
Inflationary Adjustments	0.00	6,300	136,600	0	142,900	
Replacement Items	0.00	0	54,000	0	54,000	
Statewide Cost Allocation	0.00	0	4,800	0	4,800	
Change in Employee Compensation H844	0.00	0	43,200	0	43,200	
<b>FY 2007 Maintenance (MCO)</b>	<b>53.00</b>	<b>338,300</b>	<b>10,562,200</b>	<b>0</b>	<b>10,900,500</b>	
3. Renovate Governor's Residence	0.00	0	2,500,000	0	2,500,000	
4. Facility Mgmt. Federal Payback	0.00	0	1,900,000	0	1,900,000	
8. Capitol Restoration/Relocation S1491	2.50	0	250,800	0	250,800	
<b>FY 2007 Total Appropriation</b>	<b>55.50</b>	<b>338,300</b>	<b>15,213,000</b>	<b>0</b>	<b>15,551,300</b>	
% Change From FY 2006 Original Approp.	4.7%	1.9%	45.7%		44.4%	
% Change From FY 2006 Total Approp.	4.7%	1.9%	14.8%		14.5%	

**SUPPLEMENTALS:** H395 provided a one-time 1% Change in Employee Compensation (CEC) increase that was contingent upon the General Fund balance at the end of fiscal year 2005. In addition, S1263 provided an early 3% ongoing CEC beginning in February of 2006 for 10 pay periods. S1451 appropriated \$2,755,000 (Permanent Building Fund) to begin preparing swing space in the Borah Building, Ada County Courthouse, State Library, and Joe R. Williams Building to house Capitol Building tenants during the Statehouse restoration.

**APPROPRIATION HIGHLIGHTS:** Benefit costs were adjusted to provide that one medical insurance premium holiday and seven life insurance premium holidays be paid from reserves. JFAC also stipulated that increases in health insurance costs be paid from reserves. An inflationary increase of 1.9% was provided for operating expenditures. Replacement items included \$49,600 for three vehicles and the replacement of the local area network, UPS's for the computer room, and three U-Rack consoles. Statewide cost allocation reflected changes in Attorney General fees, legislative audit costs, and risk management rates. In addition to benefit funding, H844 funded CEC costs for the remaining 16 pay periods in FY 2007. Three line items are included: 1) \$2,500,000 in spending authority (privately donated funds) was authorized to renovate the former Simplot estate as the Governor's mansion; 2) \$1,900,000 (Economic Recovery Reserve Fund) was appropriated as a facility management remittance to the federal government for inadequate prior appropriations for elected officials' rent; and 3) S1491 provided \$250,800 (Permanent Building Fund) and two-and-a-half limited service positions related to the Capitol restoration and related efforts on the Capitol Mall.

<b>FY 2007 APPROPRIATION:</b>	<b>FTP</b>	<b>Pers. Cost</b>	<b>Oper Exp</b>	<b>Cap Out</b>	<b>T/B Pymnts</b>	<b>Lump Sum</b>	<b>Total</b>
G 0001-00 General	0.00	0	338,300	0	0	0	338,300
OT D 0150-01 Economic Recovery	0.00	0	1,900,000	0	0	0	1,900,000
OT D 0349-00 Miscellaneous Rev	0.00	0	0	2,500,000	0	0	2,500,000
D 0365-00 Permanent Building	28.00	1,771,600	717,900	0	0	0	2,489,500
OT D 0365-00 Permanent Building	0.00	0	2,100	48,500	0	0	50,600
D 0450-00 Admin. Services	27.50	1,536,400	6,730,400	0	0	0	8,266,800
OT D 0450-00 Admin. Services	0.00	0	2,300	3,800	0	0	6,100
Totals:	55.50	3,308,000	9,691,000	2,552,300	0	0	15,551,300



## VII. Department of Administration: Purchasing

**STARS Number & Budget Unit:** 200 ADAD, 200 ADAH(Cont)

**Bill Number & Chapter:** H844 (Ch.375), S1263 (Ch.1), S1451 (Ch.297)

PROGRAM DESCRIPTION: The Purchasing program acquires property for all state agencies through the competitive bidding process, provides document management services, assists in the donation of surplus federal property to state and local government and eligible non-profits, and provides mail services to most state agencies.

<b>PROGRAM SUMMARY:</b>	<b>FY 2005 Total Appr</b>	<b>FY 2005 Actual</b>	<b>FY 2006 Total Appr</b>	<b>FY 2007 Request</b>	<b>FY 2007 Gov Rec</b>	<b>FY 2007 Approp</b>
<b>BY FUND SOURCE</b>						
General	947,200	900,300	983,300	989,700	973,100	976,400
Dedicated	2,405,800	1,917,500	2,506,500	2,424,300	2,403,400	2,407,400
Total:	3,353,000	2,817,800	3,489,800	3,414,000	3,376,500	3,383,800
Percent Change:		(16.0%)	23.8%	(2.2%)	(3.2%)	(3.0%)
<b>BY EXPENDITURE CLASSIFICATION</b>						
Personnel Costs	1,746,800	1,459,000	1,842,700	1,747,300	1,709,800	1,717,100
Operating Expenditures	1,540,500	1,102,400	1,579,200	1,514,400	1,514,400	1,514,400
Capital Outlay	65,700	256,400	67,900	152,300	152,300	152,300
Total:	3,353,000	2,817,800	3,489,800	3,414,000	3,376,500	3,383,800
Full-Time Positions (FTP)	41.60	41.60	41.60	40.70	40.70	40.70
<b>DECISION UNIT SUMMARY:</b>	<b>FTP</b>	<b>General</b>	<b>Dedicated</b>	<b>Federal</b>	<b>Total</b>	
<b>FY 2006 Original Appropriation</b>	<b>41.60</b>	<b>969,100</b>	<b>2,493,200</b>	<b>0</b>	<b>3,462,300</b>	
One-time 1% Salary Increase H395	0.00	6,700	6,900	0	13,600	
Omnibus CEC Supplemental S1263	0.00	7,500	6,400	0	13,900	
<b>FY 2006 Total Appropriation</b>	<b>41.60</b>	<b>983,300</b>	<b>2,506,500</b>	<b>0</b>	<b>3,489,800</b>	
Removal of One-Time Expenditures	0.00	(6,700)	(79,200)	0	(85,900)	
Base Adjustments	(0.90)	0	(52,000)	0	(52,000)	
<b>FY 2007 Base</b>	<b>40.70</b>	<b>976,600</b>	<b>2,375,300</b>	<b>0</b>	<b>3,351,900</b>	
Benefit Costs Including H844	0.00	(12,600)	(13,500)	0	(26,100)	
Inflationary Adjustments	0.00	2,600	25,800	0	28,400	
Replacement Items	0.00	0	7,200	0	7,200	
Statewide Cost Allocation	0.00	(2,200)	2,200	0	0	
Change in Employee Compensation H844	0.00	12,000	10,400	0	22,400	
<b>FY 2007 Total Appropriation</b>	<b>40.70</b>	<b>976,400</b>	<b>2,407,400</b>	<b>0</b>	<b>3,383,800</b>	
% Change From FY 2006 Original Approp.	(2.2%)	0.8%	(3.4%)		(2.3%)	
% Change From FY 2006 Total Approp.	(2.2%)	(0.7%)	(4.0%)		(3.0%)	

SUPPLEMENTALS: H395 provided a one-time 1% Change in Employee Compensation (CEC) increase that was contingent upon the General Fund balance at the end of fiscal year 2005. In addition, S1263 provided an early 3% ongoing CEC beginning in February of 2006 for 10 pay periods.

APPROPRIATION HIGHLIGHTS: Benefit costs were adjusted to provide that one medical insurance premium holiday and seven life insurance premium holidays be paid from reserves. JFAC also stipulated that increases in health insurance costs be paid from reserves. An inflationary increase of 1.9% was provided for operating expenditures. Replacement items included \$7,200 for the replacement of the local area network, UPS's for the computer room, and three U-Rack consoles. Statewide cost allocation reflected changes in Attorney General fees and legislative audit costs. In addition to benefit funding, H844 funded CEC costs for the remaining 16 pay periods in FY 2007.

<b>FY 2007 APPROPRIATION:</b>	<b>FTP</b>	<b>Pers. Cost</b>	<b>Oper Exp</b>	<b>Cap Out</b>	<b>T/B Pymnts</b>	<b>Lump Sum</b>	<b>Total</b>
G 0001-00 General	20.65	803,400	173,000	0	0	0	976,400
D 0450-00 Admin. Services	15.90	718,400	1,080,600	128,000	0	0	1,927,000
OT D 0450-00 Admin. Services	0.00	0	3,500	5,900	0	0	9,400
D 0456-00 Surplus Property	4.15	195,300	257,300	18,400	0	0	471,000
Totals:	40.70	1,717,100	1,514,400	152,300	0	0	3,383,800

## VIII. Department of Administration: Bond Payment

**STARS Number & Budget Unit:** 200 ADAP

**Bill Number & Chapter:** S1451 (Ch.297)

PROGRAM DESCRIPTION: The Bond Payment program was created in FY 2004 for the purpose of consolidating payment of the state's bonded indebtedness for the construction of buildings.

<b>PROGRAM SUMMARY:</b>	<b>FY 2005 Total Appr</b>	<b>FY 2005 Actual</b>	<b>FY 2006 Total Appr</b>	<b>FY 2007 Request</b>	<b>FY 2007 Gov Rec</b>	<b>FY 2007 Approp</b>
<b>BY FUND SOURCE</b>						
General	6,481,800	6,272,300	6,537,400	6,537,400	0	6,537,400
Dedicated	9,491,600	9,473,600	9,504,600	10,004,600	16,542,000	10,004,600
Total:	15,973,400	15,745,900	16,042,000	16,542,000	16,542,000	16,542,000
Percent Change:		(1.4%)	1.9%	3.1%	3.1%	3.1%
<b>BY EXPENDITURE CLASSIFICATION</b>						
Operating Expenditures	8,311,200	7,395,500	8,311,200	8,811,200	8,811,200	8,811,200
Capital Outlay	7,662,200	8,350,400	7,730,800	7,730,800	7,730,800	7,730,800
Total:	15,973,400	15,745,900	16,042,000	16,542,000	16,542,000	16,542,000

<b>DECISION UNIT SUMMARY:</b>	<b>FTP</b>	<b>General</b>	<b>Dedicated</b>	<b>Federal</b>	<b>Total</b>
<b>FY 2006 Original Appropriation</b>	<b>0.00</b>	<b>6,537,400</b>	<b>9,504,600</b>	<b>0</b>	<b>16,042,000</b>
<b>FY 2007 Base</b>	<b>0.00</b>	<b>6,537,400</b>	<b>9,504,600</b>	<b>0</b>	<b>16,042,000</b>
2. EITC--Bond Payments	0.00	0	500,000	0	500,000
<b>FY 2007 Total Appropriation</b>	<b>0.00</b>	<b>6,537,400</b>	<b>10,004,600</b>	<b>0</b>	<b>16,542,000</b>
% Change From FY 2006 Original Approp.		0.0%	5.3%		3.1%
% Change From FY 2006 Total Approp.					

APPROPRIATION HIGHLIGHTS: One line-time was approved for this program: \$500,000 (Permanent Building Fund) was appropriated as the first bond payment for the acquisition and construction of the Eastern Idaho Technical College (EITC) Health Care Education building located in Idaho Falls.

<b>FY 2007 APPROPRIATION:</b>	<b>FTP</b>	<b>Pers. Cost</b>	<b>Oper Exp</b>	<b>Cap Out</b>	<b>T/B Pymnts</b>	<b>Lump Sum</b>	<b>Total</b>
G 0001-00 General	0.00	0	3,446,400	3,091,000	0	0	6,537,400
D 0365-00 Permanent Building	0.00	0	4,942,600	4,406,800	0	0	9,349,400
D 0450-00 Admin. Services	0.00	0	422,200	233,000	0	0	655,200
Totals:	0.00	0	8,811,200	7,730,800	0	0	16,542,000

# Bond Payment Program

During the 2003 Legislative Session, the Joint Finance-Appropriations Committee created a new program in the Department of Administration for the sole purpose of payment of bonds for state buildings. In the past, the appropriation for bond payments was either in the budget for the Division of Public Works or in other agency budgets. This made it difficult to track and analyze the state's bonded indebtedness.

The table below reflects estimated bond payments for building projects financed with the sale of bonds. Moneys appropriated for Operating Expenses are used to pay interest, while Capital Outlay goes towards paying down the principal.

Funds:

0001 = General Fund

0365 = Permanent Building Fund

0450 = Administrative and Accounting Services Fund (Agency is billed for the amount of the bond payment and bill is paid from agency's dedicated fund sources.)

Project	Fund	Operating Expenses	Capital Outlay	TOTAL
954 Jefferson St. (Boise) <sup>1</sup>	0365	\$ 119,100	\$ 115,700	\$ 234,800
BSU College of Technology	0365	\$ 180,500	\$ 250,000	\$ 430,500
Hospital North <sup>2</sup>	0365	\$ 191,400	\$ 525,000	\$ 716,400
Industrial Administration Bldg. <sup>3</sup>	0001	\$ 15,500	\$ 350,000	\$ 365,500
Maximum-Medium Prison <sup>4</sup>	0365	\$ 779,000	\$ 1,623,700	\$ 2,402,700
Prison Dorm <sup>4</sup>	0365	\$ 68,900	\$ 190,000	\$ 258,900
State School & Hospital <sup>2</sup>	0450	\$ 409,300	\$ 245,000	\$ 654,300
Private Prison <sup>4</sup>	0001	\$ 2,505,600	\$ 1,555,000	\$ 4,060,600
Billingsley Creek <sup>5</sup>	0001	\$ 260,000	\$ 276,500	\$ 536,500
Parks & Rec Headquarters <sup>5</sup>	0001	\$ 47,700	\$ 275,000	\$ 322,700
Ponderosa Park <sup>5</sup>	0001	\$ 55,100	\$ 950,000	\$ 1,005,100
ISU Rendezvous	0365	\$ 495,300	\$ 470,000	\$ 965,300
BSU Academic West	0365	\$ 337,700	\$ 350,000	\$ 687,700
UI Learning Center	0365	\$ 457,400	\$ 470,000	\$ 927,400
LCSC Activity Center	0365	\$ 390,800	\$ 405,000	\$ 795,800
NIC Health Building	0365	\$ 429,100	\$ 440,000	\$ 869,100
CSI Fine Arts Center	0365	\$ 210,700	\$ 215,000	\$ 425,700
ISP POST Academy <sup>6</sup>	0365	\$ 89,200	\$ 90,000	\$ 179,200
EITC Health Ed. Bldg.	0365	\$ 414,600	\$ 85,400	\$ 500,000
<b>TOTAL</b>		<b>\$ 7,456,900</b>	<b>\$ 8,906,400</b>	<b>\$ 16,363,300</b>

<sup>1</sup> Department of Lands and Department of Juvenile Corrections

<sup>2</sup> Department of Health & Welfare

<sup>3</sup> Department of Labor and the Industrial Commission

<sup>4</sup> Department of Correction

<sup>5</sup> Department of Parks & Recreation

<sup>6</sup> Idaho State Police

**Note:** Total does not exactly tie to appropriation because specific bond payments are estimated. This provides flexibility in the event actual rent exceeds estimates on a given bond.